



Preventing, Surviving, and Thriving a Job Loss

Society of Women Engineers – Wisconsin Section
Professional Development Series

Workshop: Resume Writing



Led by Aerotek Engineering Recruiters

Everyone should have their resume kept up to date, whether you are actively looking for a new job or looking to advance in your current company. This event will start with a short presentation with tips on resume writing followed by breakout sessions for peer review of resumes. Bring 5 copies of your resume and a red pen. Plus you can talk to our facilitators about how they can help you find the next step in your career.

March 25th, 2009 7PM

Presentation: Cover Letters +



by Mark Thomas, Outplacement Consultant; Lawrence, Allen, & Kolbe

How are your cover letter writing skills? If you're like most you probably could use some lessons. This event includes a presentation about how to write a cover letter and examples of good cover letters. The speaker is experienced in multiple aspects of the career search process and will be able to answer your questions on much more than just cover letters.

April 8th, 2009 7PM

Workshop: Interview Skills



Led by GE Healthcare Human Resources

Are you a little rusty at answering those not so favorite interview questions? Do you have questions about interview etiquette? Do you want advice on how to answer certain questions? This session includes a brief presentation on professional interview skills and then attendees will pair off and practice answering interview questions with their peers. Bring your least favorite questions to answer, or we'll give you examples.

April 22, 2009 7PM

Location of all events: Marquette Campus, Cramer Building, **Room 046**

Map: <http://www.marquette.edu/contact/CampusMap.pdf> (building key 41 on map)

Parking: ramp on 16th St., North of W. Wisconsin Ave.

Refreshments: Cookies and coffee will be provided.

RSVP to any or all via: http://www.surveymonkey.com/s.aspx?sm=E6ILOtlcbYIldjihv807VO_3d_3d

Questions: contact Katie May at katherine.may@ge.com

WIN a PRIZE!

Attendees at each event will be entered in a drawing to win some job hunter essentials: a pack of resume paper and a BP gas card so you can afford to drive to that interview.